



August 3rd, 4th and 5th 2007

Vendor Application

Applicant Information

Business Name		Contact Person	
Fax#		E-Mail Address	
Street Address			
City, State, Zip		WA State UBI#	
Day Phone		Evening Phone	
Additional Info			

Arts and Crafts

All arts and crafts products must be original and made by the applicant.

Booth Dimensions	Fees	Amount
___ 10 X 10'	\$100	\$
___ 10 X 20'	\$150	\$

Commercial

Your products are not produced by you personally (either commercial or imported from foreign lands).

Booth Dimensions	Fees	Amount
___ 10 X 10'	\$175	\$
___ 10 X 20'	\$250	\$
___ 10 X 10' Info Only	\$100	\$

Food Vendors

Please submit a current certificate of insurance, booth photos, and a full menu with your application. Each vendor will receive at least one exclusive food item on a first come, first serve basis. Maximum 12 food vendors.

Booth Dimensions	Fees	Amount
___ 10 X 10'	\$325	\$
___ 10 X 20'	\$450	\$
___ 10 X 30'	\$550	\$
Electrical Hookup		
___ 110V only or	\$50 or	\$
___ 220V	\$100	

Non-Profit

Please note your 501-c3 number

Booth Dimensions	Fees	Amount
___ 10 X 10' Info Only	\$50	<input type="text" value="\$"/>
___ 10 X 20' Info Only	\$75	<input type="text" value="\$"/>
___ 10 X 10' with Product Sales for Fundraising	\$100	<input type="text" value="\$"/>

Call to inquire about larger spaces
for fundraising opportunities.

*Please include a description of
items to be sold:*

RULES AND REGULATIONS

Deadlines: Applications with payments must be received in full by **June 1, 2007**. If you should cancel by June 25, 2007, you will receive a full refund. **No Refunds** will be issued after June 25, **no exceptions**. Late applications may be accepted depending on space. A late fee may apply.

Licenses, Permits, Taxes: All applicants are required to have a Washington State Unified Business Identification Number (**UBI #**). To obtain one, please contact the Department of Revenue at (425) 956-3002 or visit <http://www.dol.wa.gov/business/file.html>. Applications will not be processed until we receive a valid UBI #. A current City of Snoqualmie Business License is also required. If you do not have one already, please contact (425) 888-1555 for more information. The City will also require you to sign a Hold Harmless Agreement. Retail Sales Tax and Business and Occupation Tax are the sole responsibility of the Applicant. All Food Vendors are required to obtain a Temporary Food Permit from the King County Health Department no later than two weeks prior to the event.

Good Faith: All applicants are reviewed by the Festival Organizers. **Please submit photos** of your booth display and the crafts/merchandise you will be selling. Applicants will be expected to display and sell items of the same quality as represented in the photos provided. Digital photos printed on paper are acceptable as long as the image is clear.

Hold Harmless: Applicant agrees to protect, indemnify and hold harmless the Snoqualmie Railroad Days Festival Committee, Snoqualmie Valley Events, the City of Snoqualmie and all of their officers, employees, sponsors, volunteers and agents from any and all losses, liabilities, damages, injuries or rights of action directly or indirectly growing out of the use of the premises covered by this contract. Applicant also agrees to comply with all Festival, State and Local Regulations.

Acknowledgement: Festival Organizers reserve the right to reject any application. No hazardous materials are allowed for sale or any products that are deemed unfit for sale by law or by the Festival Organizers. Applicants who are not accepted will be notified no later than June 20, 2007.

Category: Only the items/services reflected on your application may be sold. For example, if you apply under the Arts and Crafts category, you may not sell any items that would fall under the Commercial category such as import items. Only those Applicants who apply and are

accepted as Food Vendors are allowed to sell any food, snack or beverage items. Festival Organizers reserve the right to limit the number of accepted applicants per category to insure proper representation of product/merchandise on a first come, first serve basis.

Hours of Operation: All vendors must be open in operation as follows—

Friday, August 3: (Food Vendors Only) 5:00pm – 10:00pm

Saturday, August 4: (Food Vendors) 10:00 am – 10:00pm, (Non-Food) 10:00am – 7:00pm

Sunday, August 5: (All Vendors) 11:00am – 5:00pm

General Rules:

- Food vendors must only use a properly muffled back-up generator and must possess a **fire extinguisher** at all times in booth.
- A **FINE** will be imposed on any Food Vendor for illegal dumping in storm drains and/or garbage left in or around booth site.
- No vendor, under any circumstance, may display or market their products/services outside the boundaries of their booth.
- No alcoholic beverages, pets, loud music, television or hawking will be allowed in the vicinity of your booth. The Festival reserved the right to restrict any activities determined by the Festival Staff to interfere with public access and/or Festival programming.
- Security will be provided; however, your booth and contents are your responsibility. We recommend not leaving contents overnight.
- Vendors must provide their own tents and display tables. We recommend that artists provide a back-drop cover for their booths.

Compliance: *I have read and understand the above Rules and Regulations and will abide by ALL throughout my association with the 2007 Snoqualmie Railroad Days Festival.*

Signature: _____

Printed Name: _____

Business Name: _____

Date: _____

**PLEASE SIGN AND RETURN WITH BOTH YOUR PHOTOS AND PAYMENT TO:
Snoqualmie Valley Events, ATTN: Vendor Chair, P.O. Box 2026, Snoqualmie, WA
98065**